



## Assessment Timetables

### 2024 Semester 1 (January to June)

This document contains the assignment and examination dates for all the Higher Certificate and Diploma programmes.

### Assignment Timetable

All assignments in this programme are compulsory and therefore failure to submit any one or both assignments will lead to exclusion from the remainder of the semester.

#### *Assignment No. 1 & 2 (Formative Assessment)*

#### *HCERTs*

Module Title	FA 1			FA 2		
	Date	Weekday	Module Code	Date	Weekday	Module Code
Academic Literacy	15-Apr-24	Monday	ACL-110-1	16-May-24	Thursday	ACL-110-1
Business Management 1	15-Apr-24	Monday	BMG-110-1	16-May-24	Thursday	BMG-110-1
Business Management 7	15-Apr-24	Monday	BMG-110-7	16-May-24	Thursday	BMG-110-7
Principles of Leadership	15-Apr-24	Monday	POL-110-1	16-May-24	Thursday	POL-110-1
Transition to Leading Others	15-Apr-24	Monday	TLO-110-1	16-May-24	Thursday	TLO-110-1
Finance for Managers	15-Apr-24	Monday	FFM-110-1	16-May-24	Thursday	FFM-110-1
Marketing Management	15-Apr-24	Monday	MMG-110-1	16-May-24	Thursday	MMG-110-1
Project Management	15-Apr-24	Monday	PMM-110-1	16-May-24	Thursday	PMM-110-1
Employee Wellness	15-Apr-24	Monday	EMW-110-1	16-May-24	Thursday	EMW-110-1
Organisational Health and Wellness	15-Apr-24	Monday	OHW-110-1	16-May-24	Thursday	OHW-110-1
Human Resource Integrated Case 1	15-Apr-24	Monday	HRC-110-1	16-May-24	Thursday	HRC-110-1
Human Resource Integrated Case 8	15-Apr-24	Monday	HRC-110-8	16-May-24	Thursday	HRC-110-8
Human Resource Management 1	15-Apr-24	Monday	HRM-110-1	16-May-24	Thursday	HRM-110-1
Human Resource Management 7	15-Apr-24	Monday	HRM-110-7	16-May-24	Thursday	HRM-110-7
Organisational Development and Change Management	15-Apr-24	Monday	ODC-110-1	16-May-24	Thursday	ODC-110-1
Organisational Development and Change Management	15-Apr-24	Monday	ODC-110-8	16-May-24	Thursday	ODC-110-8

Local Governance in Context	15-Apr-24	Monday	LGC-110-1	16-May-24	Thursday	LGC-110-1
Municipal service delivery	15-Apr-24	Monday	MSD-110-1	16-May-24	Thursday	MSD-110-1
Local Government Policy Making and Analysis	15-Apr-24	Monday	LPA-110-1	16-May-24	Thursday	LPA-110-1
Good Corporate and Financial Governance	15-Apr-24	Monday	GCG-110-1	16-May-24	Thursday	GCG-110-1
Trends in Urban Governance	15-Apr-24	Monday	TUG-110-1	16-May-24	Thursday	TUG-110-1
Local Democracy and Urban planning	15-Apr-24	Monday	LDP-110-1	16-May-24	Thursday	LDP-110-1
Leadership and Local Governance	15-Apr-24	Monday	LLG-110-1	16-May-24	Thursday	LLG-110-1
Foundations of Public Administration, Public Management and Governance	15-Apr-24	Monday	FPA-110-1	16-May-24	Thursday	FPA-110-1
Government in Focus	15-Apr-24	Monday	GIF-110-1	16-May-24	Thursday	GIF-110-1
Selected Public Management Applications	15-Apr-24	Monday	IPM-110-1	16-May-24	Thursday	IPM-110-1
Service Delivery Excellence	15-Apr-24	Monday	SDE-1	16-May-24	Thursday	SDE-1
Public Sector Human Resource Management	15-Apr-24	Monday	PHR-1	16-May-24	Thursday	PHR-1
Public Organisational Design and Development	15-Apr-24	Monday	POD	16-May-24	Thursday	POD
Ethics Management in the Public Sector	15-Apr-24	Monday	EPS	16-May-24	Thursday	EPS

## DIPLOMA

Module Title	FA 1			FA2		
	Date	Weekday	Module Code	Date	Weekday	Module Code
Business Management 1B	15-Apr-24	Monday	BMG102	16-May-24	Thursday	BMG102
Corporate Financial Management	15-Apr-24	Monday	CFM201	16-May-24	Thursday	CFM201
Elementary Quantitative Modelling 1A	15-Apr-24	Monday	EQM101	16-May-24	Thursday	EQM101
Elementary Quantitative Modelling 1B	15-Apr-24	Monday	EQM102	16-May-24	Thursday	EQM102
Financial Accounting 1A	15-Apr-24	Monday	FAC101	16-May-24	Thursday	FAC101
Financial Accounting 1B	15-Apr-24	Monday	FAC102	16-May-24	Thursday	FAC102
Introduction to Business Information Systems	15-Apr-24	Monday	IIS101	16-May-24	Thursday	IIS101
Introduction to Entrepreneurship and Small Business Management	15-Apr-24	Monday	ENT201	16-May-24	Thursday	ENT201
Management Principles	15-Apr-24	Monday	MNP201	16-May-24	Thursday	MNP201
Marketing Management	15-Apr-24	Monday	MMG201	16-May-24	Thursday	MMG201
Microeconomics	15-Apr-24	Monday	ECO101	16-May-24	Thursday	ECO101

Macroeconomics	15-Apr-24	Monday	ECO102	16-May-24	Thursday	ECO102
Production and Operations	15-Apr-24	Monday	POM202	16-May-24	Thursday	POM202
Human Resource Management	15-Apr-24	Monday	HRM201	16-May-24	Thursday	HRM201
Business Ethics	15-Apr-24	Monday	ETH101	16-May-24	Thursday	ETH101
Contemporary Management Issues	15-Apr-24	Monday	CMI202	16-May-24	Thursday	CMI202

## Summative Assessment Timetable

HCERTs			
Module Title	Date	Weekday	Module Code
Academic Literacy	03-Jun-24	Monday	ACL-110-1
Business Management 1	05-Jun-24	Wednesday	BMG-110-1
Business Management 7	05-Jun-24	Wednesday	BMG-110-7
Principles of Leadership	06-Jun-24	Thursday	POL-110-1
Transition to Leading Others	06-Jun-24	Thursday	TLO-110-1
Finance for Managers	10-Jun-24	Monday	FFM-110-1
Marketing Management	11-Jun-24	Tuesday	MMG-110-1
Project Management	13-Jun-24	Thursday	PMM-110-1
Employee Wellness	03-Jun-24	Monday	EMW-110-1
Organisational Health and Wellness	06-Jun-24	Thursday	OHW-110-1
Human Resource Integrated Case 1	13-Jun-24	Thursday	HRC-110-1
Human Resource Integrated Case 8	13-Jun-24	Thursday	HRC-110-8
Human Resource Management 1	10-Jun-24	Monday	HRM-110-1
Human Resource Management 7	10-Jun-24	Monday	HRM-110-7
Organisational Development and Change Management	12-Jun-24	Wednesday	ODC-110-1
Organisational Development and Change Management	12-Jun-24	Wednesday	ODC-110-8
Local Governance in Context	05-Jun-24	Wednesday	LGC-110-1
Municipal service delivery	04-Jun-24	Tuesday	MSD-110-1
Local Government Policy Making and Analysis	12-Jun-24	Wednesday	LPA-110-1
Good Corporate and Financial Governance	03-Jun-24	Monday	GCG-110-1
Trends in Urban Governance	10-Jun-24	Monday	TUG-110-1
Local Democracy and Urban planning	07-Jun-24	Friday	LDP-110-1
Leadership and Local Governance	11-Jun-24	Tuesday	LLG-110-1
Foundations of Public Administration, Public Management and Governance	07-Jun-24	Friday	FPA-110-1
Government in Focus	05-Jun-24	Wednesday	GIF-110-1
Selected Public Management Applications	14-Jun-24	Friday	IPM-110-1
Service Delivery Excellence	11-Jun-24	Tuesday	SDE-1
Public Sector Human Resource Management	14-Jun-24	Friday	PHR-1
Public Organisational Design and Development	12-Jun-24	Wednesday	POD
Ethics Management in the Public Sector	13-Jun-24	Thursday	EPS

Diploma			
Module Title	Date	Weekday	Module Code
Business Management 1B	10-Jun-24	Monday	BMG102
Corporate Financial Management	03-Jun-24	Monday	CFM201
Elementary Quantitative Modelling 1A	04-Jun-24	Tuesday	EQM101
Elementary Quantitative Modelling 1B	04-Jun-24	Tuesday	EQM102
Financial Accounting 1A	11-Jun-24	Tuesday	FAC101
Financial Accounting 1B	11-Jun-24	Tuesday	FAC102
Introduction to Business Information Systems	12-Jun-24	Wednesday	IIS101
Introduction to Entrepreneurship and Small Business Management	06-Jun-24	Thursday	ENT201
Management Principles	13-Jun-24	Thursday	MNP201
Marketing Management	07-Jun-24	Friday	MMG201
Microeconomics	14-Jun-24	Friday	ECO101
Macroeconomics	14-Jun-24	Friday	ECO102
Production and Operations	03-Jun-24	Monday	POM202
Human Resource Management	04-Jun-24	Tuesday	HRM201
Business Ethics	10-Jun-24	Monday	ETH101
Contemporary Management Issues	14-Jun-24	Friday	CMI202

For enquiries regarding the summative assessments, please contact us on the following:

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